

## Record E (Cave survey)

Record E is a mandatory supplement to Record A. If new passages were discovered in a previously registered cave the Record B should be accompanied by a survey of the newly discovered passages. If the cave is too large to be drawn on the form, use a larger sheet and fold it to A4 size. In such cases the fields written on this form should be embedded in the lower-right corner of the larger sheet.

Usually the cave survey is drawn in plan and elevation. Cross-sections are useful at distinctive points. The cave survey should always be based on measurements; a free-hand sketch is acceptable only in exceptional cases. Always add a scale bar and the north direction (on the plan). Certain fields (registry number, cave name, date of visit, organization) are identical to the ones in Record A and Record B. Please make sure the data provided are identical too.

### Registry N

If the cave survey applies to a previously registered cave, write its registry number. If you are not sure about it, leave the field empty. In any case it should be identical to the enclosed Record A or Record B.

### Cave name

Copy the name as it appears on Record A or Record B. Regarding the choice of name, see the Recommendation of cave name choice section.

### Measured by

List the people who participated in the cave measurement.

### Date of visit

Insert the date of the visit. If there was more than one visit, write the interval (e.g. 26. 8. – 18. 9. 2003). If the date is not precisely known, write the most probable date. The date should be the same as the one on the related Record A or Record B.

### Drawn by

List the people who participated in the cave survey drawing (usually only one person).

### Date of cave survey

Enter the date when the cave survey was drawn.

### Organization

Write the name of the club, society or institute that explored the cave. If the work is a collaboration between several organizations, you can include all of them, but the first should be the one the person mentioned in Drawn by belongs to. If you explored the cave on your own, outside any organization, then leave the field empty.

### Scale

Enter the scale of the cave survey. If parts of the cave survey are in a different scale (e.g. the cross sections, meander details, etc), mark it at the appropriate place. For examples of suitable scales see the Recommendation for choice of cave survey scale and precision section.

### Precision

Enter the appropriate precision code according to the table (see the Estimate of cave survey precision section).

### Record number

For your internal identification of records.

### Document designation (Leave blank!)

Leave it blank as it will be entered by the Cave Registry.